



CITY OF WOONSOCKET

Leo T. Fontaine

Mayor

169 Main Street

PO Box B

Woonsocket, RI 02895

Dear Property Owner:

On behalf of the City of Woonsocket, I wish to welcome and congratulate you on your recent purchase of real estate. The following information has been prepared to assist you.

- Closing attorneys commonly pay real estate tax bills through the current quarter only. It is advisable that you contact the Tax Collector's Office to determine if any remaining quarterly installments are owed for the balance of the current tax year.
- Taxes are billed once a year at the beginning of July to the owner of record as of December 31 of the previous year. They may be paid in full by July 15th or on a quarterly basis with the first quarter due on July 15th, second quarter on October 15th, third quarter on January 15th, and the fourth quarter on April 15th.
- Real Estate taxes are billed in July and are for the period from July 1st of the current year through June 30th of the following year.
- Motor Vehicle taxes are billed in July of the current year for the period registered from January 1st thru December 31st of the previous calendar year or until the plates and registration were returned and cancelled by the Registry of Motor Vehicles.
- If you are relocating from another state, R.I. General Laws mandate that residents must register their vehicle(s), in this state, within thirty (30) days. If you are relocating from another city within Rhode Island, RI General Laws require that you notify the Registry of Motor Vehicles of any change of address within ten (10) days.
- If you have purchased a residential property, and will not be residing at this property, you are required to file an Affidavit of Absentee Landlord in the City Clerk's office.
- Any change of address must be filed with the Tax Assessor, Water Division and Sewer Division.
- City hall is open Monday thru Friday from 8:30 A.M. to 4:00 P.M.

Listed below are the telephone numbers for the various municipal departments should you need any assistance:

Tax Collection\Treasury Division	(401) 767-9277
Tax Assessor	(401) 767-9272
Water Division	(401) 767-9297
Sewer Division	(401) 767-9217
City Clerk	(401) 767-9248

Sincerely,

Mayor Leo T. Fontaine